

MEETING:	Penistone Area Council
DATE:	Thursday, 15 June 2017
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 6th April, 2017
(PAC.15.06.2017/2) (*Pages 3 - 8*)
- 3 Notes from the Penistone East and West Ward Alliance held on 25th May, 2017
(PAC.15.06.2017/3) (*Pages 9 - 12*)

Performance

- 4 Report on the Use of Ward Alliance Funds (PAC.15.06.2017/4) (*Pages 13 - 20*)
- 5 Performance Report (PAC.15.06.2017/5) (*Pages 21 - 54*)

Items for decision

- 6 Procurement and Financial Update (PAC.15.06.2017/6) (*Pages 55 - 58*)

Items for discussion

- 7 Tour De Yorkshire (PAC.15.06.2017/7)
- 8 Section 106 Finance (PAC.15.06.2017/8)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), David Griffin, Hand-Davis, Millner, Unsworth and Wilson

Area Council Support Officers:

David Shepherd, Penistone Area Council Senior Management Link Officer
Lisa Lyon, Area Council Manager
Phil Hollingsworth, Head of Service Stronger Communities
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on 01226 773147 or email governance@barnsley.gov.uk

Wednesday, 7 June 2017

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MEETING:	Penistone Area Council
DATE:	Thursday, 6 April 2017
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), David Griffin, Hand-Davis, Unsworth and Wilson.

43 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

44 Update on the Principal Towns Programme (PAC.06.04.2017/8)

Fiona O'Brien, Principal Town Project Manager was invited to the meeting to provide an update on the Principal Town Programme.

Members noted the dates for the Commissioning Board, and it was suggested that the September meeting may be a little ambitious, but they would start meeting in earnest from January, 2018.

The Board would be looking for well evidenced bids that showed the need within the area, and the rationale for the potential impact. Following consideration, the Board would then make recommendations to Cabinet for approval.

The meeting considered the essential criteria for the programme, this included:- providing a return on investment; leverage of investment from other funding sources; an impact on Corporate Priorities; and a clear evidence base including community involvement.

The meeting discussed how to generate and develop ideas for the area. It was noted that the Penistone Community Led Plan and emerging Neighbourhood Development Plan would offer useful sources of information and previous consultation.

Following discussion it was agreed that the Area Council Members meet initially to consider the available information, before holding a wider consultation meeting with relevant stakeholders. It was acknowledged that Penistone had a large number of locally based businesses, whose input would be valuable in this process.

RESOLVED:-

- (i) That the update be received and thanks be given to Principal Town Project Manager for her report;
- (ii) That a workshop for Area Council Members be arranged to consider information and discuss the programme in more detail.

45 Minutes of the Penistone Area Council meeting held on 9th February, 2017 (PAC.06.04.2017/2)

The Area Council received the minutes of the previous meeting held on 9th February, 2017.

It was confirmed that Wifi had been installed at the market barn and was now operational. It was acknowledged that feedback on take up would be provided at a later date. Revenue costs had been provided for 12 months, with stallholders potentially contributing to ongoing costs should the value of the system be proven.

Work had been undertaken with the Targeted Youth Worker to promote responsible use of the space and of the Wifi and encourage young people to value and respect the space.

RESOLVED that the minutes of the Penistone Area Council meeting held on the 9th February, 2017 be approved as a true and correct record.

46 Minutes from Penistone East and West Ward Alliance held on 9th February, 1st March, and 23rd March 2017 (PAC.06.04.2017/3)

The meeting received the notes from the Penistone East and West Ward Alliance meetings held on 9th February, 1st March, and 23rd March, 2017. It was noted that the notes did not reflect Councillor Unsworth's declaration of non-pecuniary interest in relation to his position as governor of Penistone Grammar School and the application from the school to the Ward Alliance Fund.

RESOLVED that the notes from the Penistone East and West Ward Alliance meetings be received.

47 Report on the Use of Ward Alliance Funds (PAC.06.04.2017/4)

Members heard how, at the time of the report being published, £4,449.06 remained from an opening budget of £51,000.

However, this had subsequently been fully allocated by the end of the financial year. Therefore, there would be no carry forward to 2017/18.

Members discussed the scenario where appellants may have spent over their original allocation. It was suggested that if this occurred the appellant would be required to report back to the Ward Alliance for them to consider whether additional finance could be provided.

RESOLVED that the report be noted.

48 Performance Report (PAC.06.04.2017/5)

The Area Council Manager introduced the item, referring to Part A which provided the cumulative impact of the Area Council's investment to date. Since the previous report two full time equivalent jobs had been created, and there had been two further work experience placements taken up.

Of the finance invested, 83% had been spent locally. It was expected that this could be reduced slightly as two recently recruited workers were from outside the Borough; however they were still relatively local. Members discussed the permanency of the

posts created; suggesting it would be useful to report on which of the jobs created would become permanent.

Members noted the significant increases in the numbers of adults and young people volunteering, with this being attributed to the increasing number of commissions going live. Members also noted the variety of opportunities available.

The Area Council Manager then drew attention to Part B of the report where a commentary was provided on each of the contracts.

The current contract with the Clean and Tidy team was due to come to an end 30th April, 2017, but it was noted that this would be extended until the end of May with underspend within the budget of the contract. This would allow the team to support work in preparation for the Tour De Yorkshire. Examples of the work undertaken were discussed, which included developing land art along the route. It was noted that this would shortly feature on Facebook, highlighting opportunities for volunteers to be involved. It was suggested that some examples of the roles involved would be useful.

For the advice service, Members noted that the contract monitoring visit was set to take place w/c 10th May, with the output of this being considered at the Area Council meeting on 8th June, 2017. With regards to queries in relation to the return on investment figures, it was noted that £63 per £1 invested referred to projected figures, rather than actuals. It was acknowledged that future reports would use actual figures to allow greater ease of comparison. Future reports would also recognise the volunteer commitment encouraged by the commission.

The meeting received feedback relating to Penistone FM Young People In Radio project. The project continued to grow and develop, with four young people now trained to Level 1, with them all wanting to continue to Level 2. Attention was drawn to a number of case studies circulated, with one young person developing her skills as a community reporter. It was agreed to circulate any opportunities for reporting to the Area Council Manager.

With regards to the Scouts Activity Centre Development, the meeting heard how 240 young people were on the waiting list to join, however the low numbers of leaders prohibited this. The project had trained 10 adult leaders to help expand provision, and 25 older scouts had also undertaken training in the hope that they could be retained in the future as volunteers. All other targets had also been met.

Members noted that the commission to reduce social isolation in older and vulnerable people had been given a working title of the 'Social Inclusion Project'. Noted was the significant amount of promotion and publicity undertaken, and it was acknowledged that this would include reference to the project being funded by the Area Council in the future, and Members would also be invited to future events.

The workers in post had made a number of positive connections with local groups and societies, and had already positively assisted clients with significant and complex needs.

Members noted that the volunteer car service had two volunteer drivers engaged, and had recently given its first lift.

The meeting went on to consider the performance of the Penistone Youth Project, which had been performing well on the whole. 40 young people had been involved in a range of 'Love Where You Live' activities. It was noted that the number of young people attending three or more sessions would be monitored to give an indication of retention.

RESOLVED that the report be noted.

49 Procurement and Financial Update (PAC.06.04.2017/6)

The Area Council Manager spoke to the item, first referring to the Working Together Fund. Members noted that just over £105,000 remained allocated to the fund, but panels had been arranged to be held in April and July.

The meeting discussed the composition of the panel and it was agreed that Councillor Wilson and Unsworth would represent their respective wards.

With regards to the procurement for a new Clean and Tidy Service, it was noted that discussions were taking place regarding TUPE implications from the existing service. As soon as this was resolved, the tender would be advertised. It was agreed that a representative from each of the wards would sit on the tender evaluation panel, and dates would be circulated once available.

The attention of Members was drawn to the finance update provided. It was noted that around £50,000 remained in the 2017/18 budget. Members discussed potential uses of the finance, including potentially devolving finance to the Ward Alliance, and funding targeted environmental enforcement in the area. As part of the discussion, following receipt of positive feedback, it was agreed to fund the distribution of an additional edition of the community magazine.

RESOLVED:-

- (i)** That the report be received;
- (ii)** That Councillors Wilson and Unsworth represent their respective wards as part of the Working Together Fund Grants Panel;
- (iii)** That a Member of each of the Penistone East and Penistone West Wards takes part in the tender evaluation panel for the Clean and Tidy Service;
- (iv)** That the production and distribution of a further edition of the community magazine is approved at a cost of £3,362.

50 Tour De Yorkshire (PAC.06.04.2017/7)

Councillor Hand-Davis spoke of the recent decoration of the church, as part of the preparation for the Tour De Yorkshire, with more planned over the coming three weeks.

Thanks were given to Mark Dransfield and his successful negotiations, which has resulted in three sportifs riding through the town on the day of the race. Thanks were also given to all those who had supported arrangements so far, with the Town Council and Penistone Show Committee having organised events to coincide with the Tour.

Land art was being created, which was hoped would feature on television, and it was hoped that the route would be ridden for months after the event.

Members praised the decoration in Oxspring, and the window displays in Penistone.

RESOLVED that the report be noted.

Chair

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NOTES OF PENISTONE WARD ALLIANCE MEETING
Thursday 25th May 2017, Penistone Town Hall

Present: Cllr Joe Unsworth (Vice Chair), Cllr John Wilson, Cllr Andrew Millner, Ann Walker, Cllr Paul Hand-Davis, Graham Saunders, Robert Blythe, David Edmondson

In Attendance: Stephen Miller

Apologies, Cllr Robert Barnard, Cllr David Griffin, Adrian Laurence, Allen Pestell, Bob Green, Paul Reckless

Thanks given to Kathryn Battye who is stepping down from her role with the Ward Alliance.

1. Declarations of Pecuniary and Non-pecuniary Interest

Ann Walker declared an interest in the Oxspring Community Orchard application.

2. Tour de Yorkshire

Thanks were given to the Ward Alliance for their funding towards the Tour de Yorkshire. Also noted for thanks was Barnsley Metropolitan Borough Council, Penistone Town Council, individual parish councils, Dransfield Properties, Penistone Show Ground committee, Penistone Scouts and Woodhead Mountain Rescue.

The community response in the build-up, during and after the event was excellent; far exceeding expectations in terms of turnout and economic impact. Future large scale events should be encouraged.

Mention was also given to the sad death of David Worthington whilst taking part in the Sportive event.

3. Correspondence

Receipts received from Oxspring Parish Council for the Ward Alliance contribution to their costs for Tour de Yorkshire (50% was agreed at the last Ward Alliance meeting). It was agreed to release £143.50.

4. Notes of the Meeting Held on 23rd March 2017

Members agreed that the notes of the meeting were an accurate record.

5. To Consider any Matters Arising from the Notes

None Raised.

6. The following applications for financial assistance were considered:-

Applications submitted to the meeting on the 1st March 2017

a) Green Moor Delf Field Refurbishment- Hunshelf Parish Council

Request of £3,500 towards drainage project for green space in Green Moor. Members were supportive of the aim to make green spaces more accessible and usable by the local community, supporting priorities around environment and health and well-being. Questions were raised about some of costs and figures in the application. Members recommended an allocation of £2,500.

b) Oxspring Community Orchard- Oxspring Parish Council

Request for £700 for the creation of a community orchard. Members praised the project and the selection and prices sourced for the trees and wildflower seed. Members recommended an allocation of £700.

c) Summer Hanging Baskets- Neighbourhood Pride BMBC

Request for £2,314.50 for the planting and maintenance of hanging baskets. Members raised concerns about the validity of this for a Ward Alliance application, does it contribute to volunteering and community action. Members recommended an allocation of £2,314.50 but commented that alternative options should be sought in the future (Silkstone Common sponsorship of hanging baskets was praised as an example). An approach to Penistone Area Council would be made to release further funding to Ward Alliance.

d) Bedding Plants- Neighbourhood Pride BMBC

Request for £1,300 for the planting of beds in Penistone town centre. Similar concerns raised to the above application. Members recommended an allocation of £1,300 but commented that alternative options should be sought in the future.

e) Pigeon Defences- Neighbourhood Price BMBC

Request for £237.49 towards a project to install pigeon defences in Penistone town centre. Members praised both Clarke's Chemist and Cinnamon Spice for their contributions to the project. Members raised questions about the relevance of the application to Ward Alliance. Members recommended an allocation of £237.49.

f) Community Magazine- Hoylandswaine Village Festival

Request for £700 towards a community magazine. Members praised ambition and expansion plans but questions were raised about sustainability after already receiving Ward Alliance funding for previous editions. It was recommended the group focus on advertising revenue to support sustainability. Members recommended an allocation of £350.

g) Armed Forces Day- Penistone Community Raisers

Request for £3,500 towards Penistone Armed Forces Day. Members praised the group's ambitious plans and professional application. It was noted that there was mention of the Mayor of Sheffield but not the Mayor of Barnsley, this should be rectified. Members recommended an allocation of £3,500.

h) Ivy Millennium Green Seating- Ivy Millennium Green Sub Committee

Request for £1,800 for replacement seating. Members recommended an allocation of £1,800.

7. Any other business

Members were made aware of a Dementia Awareness session taking place at Penistone Library on 9th June 2017 by Age UK Barnsley.

Members discussed the successful South Yorkshire Chief Constable meeting in Penistone. Excellent community response and positives for the future of policing in the Penistone Area.

8. Date and time of next meeting

Members agreed that the next meeting would be held on the 15th June May 2017, 7pm at Penistone Town Hall. Stephen Miller to check members' availability to ensure the meeting is quorate.

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2017/18 WARD FUNDING ALLOCATIONS

For 2017/18 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2016/17 Ward Alliance Fund will be combined and added to the 2017/18 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

PENISTONE WARD ALLIANCE

For the 2017/18 financial year the Ward Alliance have the following available budget.

£20,000	base allocation
£0	carried forward from 2016/17
£20,000	devolved from Area Council
£40,000.00	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £10,000	Allocation Remaining £40,000
Summer Hanging Baskets	£2,314.50		£7,685.50	£37,685.50
Penistone Pigeon defences	£237.49		£7,448.01	£37,448.01
Bedding Plants	£1,300.00	£1,300.00	£7,448.01	£36,148.01
Tuesday Tykes	£1,701.00	£1,701.00	£7,448.01	£34,447.01

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £10,000	Allocation Remaining £40,000
Parish Council Titivators - Oxspring Community Orchard	£700.00	£700.00	£7,448.01	£33,747.01
Hoylandswaine Village Festival - Bringing the Community Together	£350	£350	£7,448.01	£33,397.01
Ivy Millennium Green Sub Committee - Replacement seating	£1,800.00	£425	£7,448.01	£31,597.01
Hunshelf PC - Green Moor Delf Field refurb	£2,500.00			£29,097.01
Penistone Community Raisers - Armed forces day	£3,500.00			£25,597.01

2016/17 Final Ward Project Allocations

PENISTONE WARD ALLIANCE

For the 2016/17 financial year the Ward Alliance had the following available budget.

£20,000	base allocation
£11,000	carried forward from 2015/16
£20,000	devolved from Area Council
£51,000	total available funding

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £25,500	Allocation Remaining £51,000
Penistone Scout Group - Get Penistone Scout group camping 2016	£2,740.00	£2,740.00	£25,500.00	£48,260.00
Community Noticeboard	£750.00	£750.00	£25,500.00	£47,510.00
Thurgoland Cricket Club - Repair/ Replace elevation of clubhouse roof	£1,330.00	£1,330.00	£25,500.00	£46,180.00
Neighbourhood Pride - Summer Hanging Baskets	£2,314.50		£23,185.50	£43,865.50
Silkstone United JFC - Football Kit	£757.36	£757.36	£23,185.50	£43,108.14
Hunshelf Parish Council - Green Moor Play Area	£600.00		£22,585.50	£42,508.14
Penistone Town Council - Community Access Defibrillator	£3,000.00		£19,585.50	£39,508.14

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £25,500	Allocation Remaining £51,000
Thurgoland Parish Council - A629 Halifax Road, Road Markings & anti skid	£1,401.98		£18,183.52	£38,106.16
Springvale Community Garden - Summer activities for children & families	£1,000.00	£1,000.00	£18,183.52	£37,106.16
Springvale Community Garden - Picnic tables	£1,591.20	£1,591.20	£18,183.52	£35,514.96
Penistone Literary Festival - 2016 festival	£1,830.00	£1830.00	£18,183.52	£33,684.96
Penistone Community Arts - No Horizon	£2,800.00	£2,800.00	£18,183.52	£30,884.96
Penistone Literary Festival - 2016 festival - facilitators	£2,230.00		£15,953.52	£28,654.96
Ellie's Entertainments - Summer facepainting & crafts	£180.00	£180.00	£15,953.52	£28,474.96
Penistone Town Council - Winter Bedding plants	£650.00	£650.00	£15,953.52	£27,824.96

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £25,500	Allocation Remaining £51,000
VAB - Thurlstone Community Orchard	£524.90		£15,428.62	£27,300.06
Oxspring Parish Council - Sheffield Road Dry Stone Wall	£5,000.00		£10,428.62	£22,300.06
Tankersley Parish Council - Road side markings for child safety	£1,250.00		£9,178.62	£21,050.06
Penistone Line Partnership - Smile You're in Penistone	£1,175.00	£1,175.00	£9,178.62	£19,875.06
Thurgoland Village Welfare Association - First Aid Training	£200.00	£200.00	£9,178.62	£19,675.06
Oxspring Friends Group - Indoor Bowling Club	£870.00	£870.00	£9,178.62	£18,805.06
Thurgoland Village Welfare Association - Installation of defib	£400.00	£400.00	£9,178.62	£18,405.06
Wortley Parish Council - War Memorial	£375.00	£375.00	£9,178.62	£18,030.06

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £25,500	Allocation Remaining £51,000
Silkstone Parish Council - A628 Crossing	£1,300.00		£7,878.62	£16,730.06
Penistone History Archives - Historical Steel Sculpture	£3,768.00	£3,768.00	£7,878.62	£12,962.06
High Hoyland Parish Council - Love where we Live	£500.00	£500.00	£7,878.62	£12,462.06
Barnsley Arts & Events Learning Team - In Gear	£2,500.00	£2,500.00	£7,878.62	£9,962.06
Hoylandswaine Village Festival - bringing the community together	£1,925.00	£1,925.00	£7,878.62	£8,037.06
Secretary bursary	£250.00	£250.00	£7,878.62	£7,787.06
Penistone Scout Group - Little Library	£1,200.00	£1,200.00	£7,878.62	£6,587.06
Hunshelf Parish Council - Green Moor Defibrillator	£1,200.00	£1,200.00	£7,878.62	£5,387.06
Wortley PC - Wortely Street Furniture	£938.00	£0	£6,940.62	£4,449.06

Project	Allocation	Match funding element of allocation	Non Match funding allocation remaining £25,500	Allocation Remaining £51,000
Springvale Community Garden - Equipment for maintaining Don Street site	£819.81	£819.81	£6,940.62	£3,629.25
Tankersley Parish Council - Community noticeboard	£260.00	£0	£6,680.62	£3,369.25
Penistone Town Council - Tour de Yorkshire 2017	£2,500.00	£2,500.00	£6,680.62	£869.25
Parish Councils - Tour de Yorkshire 2017	£1,000.00	£1,000.00	£6,680.62	-£130.75

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**Working Together for the Penistone
Community**

**PENISTONE AREA COUNCIL
Performance Report**

April 17 – May 2017



INTRODUCTION

Penistone Area Council priorities and Barnsley Council's priorities:

Environment

THE LOCAL ECONOMY
including Tourism

Helping people
to connect better

Health & Well Being

SUPPORT
for young people











THRIVING &
VIBRANT ECONOMY

PEOPLE ^{ACHIEVING}
THEIR
POTENTIAL

STRONG &
RESILIENT COMMUNITIES

COMMISSIONING WORK AND PROJECTS:

Table 1 below shows the providers that have been appointed to deliver services that address the priorities and deliver the outcomes and social value objectives for the Penistone Area Council.

Penistone Area Council priority	Service	Provider	Contract Value	Contract start date
  	Countryside Skills & Training	Growforest	£100,00 + £54,600	October 2014 + Sept 2015 Contract now ended
	Clean and Tidy Team	Environmental Services, BMBC	£160,000 18months	1 st November 2015
	DIAL Drop in Service	DIAL	£5570	2015/16
    	Working Together Fund	Round 1: Penistone Scouts Penistone Round Table TPT Volunteers Penistone FM Round 2: Bumping spaces Sporting Penistone Penistone youth project Penistone Wi-Fi and LED lighting project	£8050 £11,660 £6630 £15,627 £19,836 £16.230 £8730 £5545 (£2365 Installation £1800 Wi-Fi costs £1380 LED lighting)	TBC 01/04/2017 01/04/2017 January 17 Installation completed March 17

PART A - OVERVIEW OF PERFORMANCE

The Penistone Area Council commissions and funds contribute to the Councils overall priorities of thriving vibrant economy, stronger resilient communities and citizens achieving their potential. The achievement of the combined outcomes are listed in table's below:



Outcome Indicators / target	Achieved to date
No. of FTE jobs created and recruited to	7.5 (+1)
No. of apprentice and placement created and recruited to	1
Number of people taking up work experience placements	3 (+1)
No of clean & tidy activities which involve businesses	12 +2
Local spend (average across all contracts)	83%



Outcome Indicators Target	Achieved to date
No. of adult volunteers engaged	243 (+50)
No. of young people engaged in volunteering	138 (+123)
No. of activities which involve young people under the age of 18	68 (+6)
No. of new volunteers	106 (+1)
No. of community groups supported	73 (+13)
No. of new community groups supported	3
Volunteer hours contributed (£ value)	£24,629.18 (+£1131.18)
No. of volunteer opportunities created	398 (+22)



Outcome Indicators Target	Achieved to date
No. people achieving a qualification / accreditation	70 (+13)
No. of people receiving training	96 (+15)
No. of residents receiving advice and support	101 (+36)
No. of residents referred to health advice	
No. of young people making a positive contribution to the design/ maintenance of their local environment	61 (+5)
No of people who feel they have the opportunity to influence the design and maintenance of their local environment	39
	-

PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE/ PROJECT

Countryside Skills and training



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Social value targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

This contract has now ended.

Final milestones and targets below:

Milestone/Target/Output	Target	Achieved	Comments
Learners Recruited	24	32	Not all stayed the full cohort.
Learners Achieving Stage 1 Qualification in Dry Stone Walling	24	19	
No of Learning Hours Delivered	230	182	
No of Learners Achieving 85% or higher attendance	24	19	
People perceiving traditional countryside skills as a viable enterprise	24	3	Only 3 expressed a wish,
People being happier and healthier by being connected to the natural environment.	24	24	Case studies used

The Clean & Tidy team



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Activity intervention targets	●
Outcome indicator targets met	●
Social value targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

The contract for delivering the Clean and Tidy service was originally due to end on the 30th April 17, however a one month extension was agreed to the 31st May 17. The contract extension was delivered within the existing total contract value at no extra cost, this was absorbed through underspend as a result of a member of the team leaving and allowed the team to support preparation for Tour de Yorkshire.

The Penistone Area Council are in the process of tendering for a new Clean and Tidy contract to start in August 2017. As a result of changes to BMBC procurement policies Neighbourhood Services will not be tendering for this new service. Two member of the existing BMBC Clean and Tidy Team are protected under the Transfer of Undertakings (Protections of employment) Regulations 2006 (TUPE) as they were working 100% on this contract and as such have been included in the procurement for a new Clean and Tidy Service. A third member of staff was brought in as agency staff and is not protected under TUPE.

In order to continue a basic level of Clean and Tidy activity up until a new provider is appointed, ensuring no gap in service and staff to be transferred, the two members of staff will be working three days per week on Clean and Tidy activity and two days a week with the Rangers and Public Rights of Way. Additional work will include clean-up work and support to Penistone Gala, Penistone Mayor's Parade and Penistone Armed forces Day.

The following target information are final totals for the full contract period and reflect the overall performance of the 18 month service delivery. The final contract meeting on 06/06/2017 was cancelled due to sick leave and will be rescheduled for end of June 17. Case studies will be submitted following the meeting.

Clean and Tidy report: Achieved activity intervention targets

	Quarter 3		Quarter 4		April/May 2017		Year 2 total		Project total	
	Target	Actual	Target	Act	Target	Actual	Target	Actual	End Target	Actual
Tonnage of waste collected (additional to current Service Provision)						3020 kg				
% of recyclable rubbish recycled - cans, bottles, tyres, rubble, green waste	90 %	100 %	90%	90%	90 %	98%	90%	96 %	90%	98%
No Reactive Clean and Tidy Activities Undertaken	25	23	25	21	5	23	55	67	106	177
No of proactive Clean and Tidy Activities Undertaken	5	12	5	6	1	7	11	25	29	70
No of Clean and Tidy activities which involve volunteers (not including young people, businesses or LWYL)	10	9	10	10	3	2	23	21	56	52
No of activities which involved young people under the age of 18	4	6	4	8	1	6	9	20	24	30
No of Clean and Tidy activities which involve businesses	4	3	4	4	4	2	12	9	21	14
No of perception surveys completed	0	7	20	4	0	0	20	11	60	38
No of hours contributed to clean and tidy volunteer activity	0	412	1500	648	0		1500		3000	2063
Local spend	80 %	85%	80%	80%	80 %	85%	80%	83 %	80%	82%

Figures for project whole

15,770kg Waste to grange lane (most for recycling including cans, glass; less than 2% of mixed litter and fly tipped bags to landfill)

14,820kg Green waste for recycling grass, shrubs, trees (additional materials haven't reused on site, inc. 560kg of Christmas trees each year)

5,760kg Recyclable rubble and builders materials including bricks, stone, used cement.

Approx. 25 fridges and other white goods which were recycled

180 tyres which were recycled.

One of the advantages of a team based within the Council is free access to a range of recycling services which meant that less than 2% of all the waste the project

collected from volunteer litter picks, litter collection and fly tipping collection could not be recycled.

Reactive Work –

The team carried out 177 reactive work requests with a project target of 106. Reactive works are those requested by community groups or parish councils where volunteers are not involved or are involved separately. This figure in part reflects the number of groups already working in the area who are happy without additional assistance/advice from the team but appreciate the removal of green waste or litter collected or follow up work that they can't do.

Regular work requested by Parish or community groups

Litter and pigeon poop 2 Penistone alleyways (2) – consent is still waiting from the restaurant but Clarks the Chemist and the Ward Alliance have agreed to fund 1/3 of the cost to install spikes and deterrents on the air con and other structure in this alley to stop pigeons roosting, nesting or settling in that area. Work should be completed by end of June

Fly tipping removal Silkstone Waggonway x 8 days in April and May

One off requests by PC, public or community groups

No fouling stenciling at Church View play area

Moving Silkstone seating

Hood Green rec ground 2 days – finish hedge trimming

Litter picking Green Moor verges whilst under road closure – TdY prep

Litter pick Thurgoland rec – TdY

TdY – Litter picks at Millhouse Green, Oxspring, Spring vale,

TdY – Lee Lane, Millhouse Green and Flint Hill, Carlecoates whilst under closures

Preparation and implementation of TdY – collecting additional wheely bins, installing and collecting during event, sorting waste into recyclables then cleaning/returning wheely bins.

Spraying ivy at St Saviours

Spraying and strimming at Millhouse Institute

Handrail painting at Cawthorne

Clearing planters by Town Hall ready for LWYL in June

Clearing name stone and windermere bed ready for LWYL in June

Proactive Work

The team carried out 70 proactive work projects that made a difference to the environment (target 26). A large number of these were in the early months of the project before groups and parish councils got to grips with the idea and remit of the team and submitted requests.

regular checks

litter pick laybys A628 , A616 , A629 x 4 each

one off

Litter pick and verge strimming Renald Lane, Hoylandswaine whilst under full road closure

Upgrade and re-stain 3 benches at Pillely pocket park

Inspect and prep 4 benches for repair around Cubley and Hartcliffe

Number of Events Involving Volunteers

The team organized 52 volunteer events (not including businesses, U18's or LWYL) with a target of 56.

Public Countryside Volunteer Events

There were fewer countryside volunteer events in April and May due to the amount of time the team spent supporting groups preparing for the Tour de Yorkshire, the number of volunteer activities in the area relating to that involving individuals and groups of all ages creating banners, bunting and land art at Springvale and Thurgoland Bank

19 & 20 April – work on TPT between Oxspring and Thurgoland to make route more attractive to users for TdY access and beyond. Vegetation, surfacing, painting over graffiti at Thurgoland Tunnel (4 vols over 2 days = 25hours) **Events involving Under 18's**

A total of 30 events were carried out (target 24) during the project engaging 606 young people in environmental improvements which is an amazing and rewarding outcome for the work the team has done in this area.

In April and May the following projects took place with 107 young people:

Hoylandswaine School – x 2 Bird box making, follow up projects (28 + 22),
Thurlstone School – x3 woven fences, Bug hotels, wildflower seeding (8+10+11),
Silkstone Common – Orchard Wood completion of bat project and woodland habitat discussion (28)

Pupils identified the best trees and which sides bat and bird boxes should be installed on. They found an old nest box with a small metal entrance to attract only small birds. However it was obviously in a great location as a woodpecker had created a new larger side opening to get in and use



Business

The team completed 13 projects in total with businesses out of a target of 21. Some businesses were happy to provide materials etc. for projects but didn't have the time to come along and see how those were used. In those cases the team took plenty of photos and sent updates/thank you's. The vast majority of businesses in the Penistone area are small or solo without the resources to join in practical schemes. Leaflets offering to help smaller businesses with environmental improvements such as bird boxes and larger businesses with volunteering opportunities specific to them

or joining in scheduled events. We should have carried out more personal visits to the companies and follow up visits but you can only push so far.

Wharnccliffe Estate – replacement stile on Wharnccliffe Chase

Forestry Commission – repairs to ladder stile Wharnccliffe Woods

Perception surveys completed

We are continuing to encourage feedback from communities, parish councils and local people but we cannot force people or groups to complete surveys. The team has quick 2 question handouts for people to fill in as they go past when working on volunteer events or day to day tasks.

Achieved outcome/ outcome indicators

	Quarter 3		Quarter 4		April/May 2017		Year 2 total		Project total	
	Target	Actual	Target	Act	Target	Actual	Target	Actual	End Target	actual
Increased no of 'Love Where You Live' activities relating to maintenance and/or improving the environment.	7	3	7	5 + 1	2	5	16	14	40	22
No of young people making a positive contribution to maintaining and improving the local environment.	20	123	20	219	3 + 2	107	45	449	120	606
No of people showing appreciation and recognition of the work of the clean and tidy service (feedback questionnaires/comments)	20	10	20	8 + 20 verbal	20	1 form + 23 verbal	60	62	100	137
Pounds of cost savings through successful volunteer activity	0	£4569	1900	£7186	0		1900			£25,924

Notes (including over / under performance):

Project total for Love Where You Live events was 22 which is just over half the target. We only recorded events where members of the public joined in. Suggest clarification with new company where the organization line is between Area Council and C&T which caused a few problems early on in this project.

Relative to other Area Councils there are a significant number of community groups already in existence and are happy being independent only requesting reactive work support rather than advice or event involvement. Projects that have worked best were where a small amount of immediate residents had raised an issue, and even small numbers can make a big difference that residents can then keep on top of in future.

LWYL - Easter

5&6 April Watermeadows Park – laurel felling and chipping for benefit of residents so they were invited to take part

11 April Water meadows Park – wildflower sowing and litter picking

12 April Ingbirchworth Rec – wildflower sowing and litter picking

13 April Stottercliffe Wood – Wildflower sowing and litter picking
 We have found that due to the relatively small amount of litter across this area council, the events have a more positive community reaction when offer option of a longer term positive activity (wildflower sowing) alongside the litter picking.
 25 May Cawthorne Cemetery – resoiling, levelling ground, wildflower sowing (3)

Number of Young People making a positive contribution to the environment

The work that the team have carried out with young people has gone from strength to strength, expanding from mainly the practical aspect of constructing/building bird, bug, bat, hedgehog boxes, bird feeders and bug hotels to additional knowledge and practical skills such as mini beast hunts and identification. Schools are discussing the work they have done with the team with other schools who want to get on board, however the new company may not have the knowledge or skills that this team have to provide accurate or useful support to the schools.

Pounds of cost savings through successful volunteering activity

This quarter shows the highest number of volunteer hours and £ cost savings since the project began.

Achieved social value objectives

	Quarter 3		Quarter 4		April/May 2017		Year 2 total		Project total	
	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual
No of Parish Councils/Community Groups taking initiative with regard to their local environment	5	3	5	6	1	6	11	15	30	34
No of people involved in environmental improvement / maintenance who had not previously been involved in social action	20	31	20	17	5	0	45		120	152
No of people who feel they have the opportunity to influence the design and maintenance of their local environment.	10	18	10	27	5	8	25	53	75	92
No of young people (under 18) who feel they have the opportunity to contribute to the design and maintenance of their local environment	10	20	10	23	5	28	25	71	85	91

No of PC/Community groups taking initiative

This is not allowed to include where parish councils have requested work from the C&T team nor any volunteer events including LWYL where parish council members have taken part if they have been included in other stats for event numbers, hours, etc. It also needs to be involvement in the project (advice, tools, direct help) rather than clearing up afterwards

Green Moor Parish Council x2 - TdY bunting installation and removal, supporting community litter picking
 Silkstone PC & CARE– completion of bat projects in Conroyd Wood identification of trees and installation
 Cawthorne – additional discussions on reuse of waste soil from cemetery – options for consideration
 TdY community group re banners, bunting and projects for the event – advice, support and installation
 Wortley Parish Council – Seating, and litter bins.

No of volunteers new to community action

The project reached 152 people who were new to community action (well above the 120 target). We know that at least 20% have gone on to get involved in other projects with the team and have been told of another 30% who have joined other groups. We also suspect some more have been carrying out work in their own family or residential group because work has been completed or maintenance carried out where they live.

Number of people who feel they have influenced the design and maintenance in their local environment

After a slow start this target has been exceeded as more people are providing feedback and although it is hard to quantify because it is a personal opinion. This figure is made up of parish councils, community groups, residents and some volunteers who feel that by asking for work and getting it carried out and/or getting involved to achieve an improvement means they have influenced the environment.

Number of Young People who feel they have influenced the design and maintenance in their local environment

As above this is a perception issue and difficult to quantify. We have used a small percentage of those pupils in school projects and those young people who have joined in with other events, although in reality they have all been able to influence their local environment so could have been over 650 young people from all the projects.

Day to day management

Training

In house skills training to meet apprentice requirements and enhance operative knowledge continued in fencing, gates and stile repairs and replacement

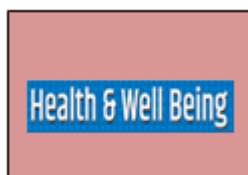
Staffing

The agency cover for the vacant post started with the team on 16 January through to the end of May 2017. The apprentice on the team has attended college every Monday working towards his qualification.

Any issues / barrier arising

Uncertainty over jobs and project

Penistone Advice Drop In



	RAG
Satisfactory quarterly monitoring report	●
Milestones achieved	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●



Passionate
about
possibilities.

Penistone Advice Drop In

Quarterly Report January 2017 - March 2017



Project Highlights

- 12 sessions held
- 36 residents have received face-to-face advice
- The average number of residents attending a session is 3
- The highest number of residents attending a session is 4
- The total **actual** amount of unclaimed benefit income generated through the sessions to date is **£31,987**
- The total **projected** amount of unclaimed benefits generated through the sessions to date is **£78,132** (this includes claims waiting for a decision)
- For every £1 invested from the Ward Alliance the project has brought **£29*** (to date) into the area * **actual amount of unclaimed benefit income generated (£31,987) divided by one quarter grant payment of (£1068.75)**
- Volunteers gave **36** hours of their time to support this project which equates to a volunteer investment of **£204**

Project Outcomes

- 90% of residents attending the sessions reported feeling less anxious as a result of speaking to our advisor
- 55% of residents attending the sessions reported feeling more able to deal with their own affairs
- 79% of residents reported feeling their health and wellbeing had improved 3 months* after receiving support from our advisor ***The number of residents responding to this is 8 as this is the first quarter**

Breakdown of Enquiries

No. of Residents Attending Sessions

January 2017	12
February 2017	14
March 2017	10
Total	36

Analysis of Presenting Issues

Issue	Jan	Feb	Mar
Benefits	10	13	9
Appeals	1	1	1
Blue Badge	1	0	0
Total	12	14	10

Analysis of Benefit Income Gain

Period	Projected	Actual	No of claims awaiting decisions/not known
Quarter 1	78,132	31,978	27
Total	78,132	31,978	27

Case Study

Before DIAL: Mr D is aged 48 and recently had an accident resulting in impaired mobility. His wife works. He also has mental health problems and is in receipt of Employment and support allowance. Mr D attended drop in for help completing a Personal Independence Payment form.

Advice provided by DIAL: Completed Personal independence Payment form.

After DIAL: Mr D was awarded Personal Independence Payment of Enhanced Daily Living £82.30 per week and Standard Moving Around £21.80 per week totalling £104.10 per week. His wife's earnings are above the level for her to claim Carers allowance.

Acknowledged outcome: Mr D feels less stressed due to extra income and is now able to pay bills without scrimping and getting into debt.

Penistone FM – Young People in radio



	RAG
Satisfactory quarterly monitoring report	●
Milestones achieved	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

This is an updates covering April 17 – May 17. June 17 figures will be included in the next report.

Milestones, Outcomes & Interventions: Performance Targets

Penistone FM Community Radio

Milestones

Milestones and targets	Progress, achievements, issues
Project launched: September 2016	<ul style="list-style-type: none"> Trainers identified and employed NCFE Approved training centre status achieved
First two groups of Young People identified and recruited: End November 2016	<ul style="list-style-type: none"> Attended Open Evenings at two local schools to promote our project Identified several groups of young people to be trained Recruited seven distinct training groups of young people Set up small groups (or individuals according to need) and delivered at least one session of training to each person
25 Young people trained over a 4 week training and experience programme: End May 2017	<ul style="list-style-type: none"> Delivered training to all the groups identified above Scouts / Cubs have come forward for further training after hearing of our success Worked with the Penistone IKIC centre and young people on several occasions to give them a taste of interviewing and training

Young people completed a volunteer presenter placement; attending college / study, further training or taken employment: End August 2017	Not applicable yet (Placements planned with local media companies and other)
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Activity Intervention Targets

	Q3 Actual	Q4 Actual	Q1 Actual	Q2 Actual	Q3 Actual	YTD Actual	Project Target
New jobs created – P/T (September)	1	1	N/T	N/T	N/T	2	1
Number of young people attending media training sessions	N/T	9	10	13		32	25
No of young people attending training sessions achieving a qualification (Level 1 NCFE)	N/T	3	1 4 in progr ess	2 9 in progress		6 (15)	18
Number of volunteering experience taster sessions working with local volunteer groups in the area useful for media, social and life learning	N/T	4	4	7		15	12
Number of young people involved in volunteer slots at Penistone FM which could be used for entering media and digital editing work.	N/T	N/T	16	9		25	25
Number of young people taking up work experience placements as a result of this project	N/T	N/T	2	1		3	5
Number of young people engaged in volunteering (volunteer slots or other volunteering through this project) for the first time	N/T	5	11	1		17	12
Number of volunteer opportunities created	N/T	4	2	1		7	8
Local Spend, % of expenditure local to Barnsley	N/T	95	95	95		95	90

N/T = No Initial Target set

YTD Year to date= 30/5/17

Case Study 1/ good news story

Summary

Alex started with us having been a shy young music DJ for some time. Experience tells us that DJs do not usually migrate to a radio presenter role, but we took a chance with him. We nursed him through the parts of the NCFE course which were closely aligned with the skills needed for a radio presenter. He expressed a firmer interest in becoming a presenter, so we took the decision to move him to a more directly focused training programme. He worked on the training desk for a while then we took a gamble and moved him to a Thursday morning live show to give him direct experience of which had been recently vacated. Strongly supported by Cera, he has now done his first solo show and sounds much better than when he first started with a lot more confidence.

Key Learning Points

- Learnt a different style of speaking and communication
- Research was poor; now much better with structured content
- Learnt how to “drive” the studio desk
- Increased confidence

Any relevant background

Alex is a young man who runs his own DJ business. As such, he developed a peculiar style of speaking which fits in with his work, but does not necessarily transfer very well to a radio presenting role. He was initially extremely shy and nervous, particularly when asked to speak for any length of time on the microphone, though conversely his technical skills were quite good.

Who was Involved:

Staff: Steve Dobson, Cera O’Rourke

Existing Volunteers:

New Volunteers:

Hours Given: 30+

Any unplanned outcomes (Good or Bad)

The major unplanned good outcome was that Alex is now running his own show, and that he has taken a slot which we were finding increasingly difficult to sustain. The show on Thursday involves a weekly talk with someone from the local newspaper and we were keen to keep this link as we use them for Work Experience.

Next Steps

To keep working to improve his show technique and bring him in on Thursday afternoon to complete his full Level 1 Award in Radio as was the original intention.

Update to 30th May 2017

The project is going really well and we have some young superstars in the making. These young people had no experience before joining us and now have lots of confidence to go on and do other things in their life.

Many are studying towards a level 1 NCFE course in radio and some will join us on their own show. We are hoping to offer a small number of work placements for existing learners over the summer holidays.

The project and grant have been amazing and made a difference not only to young people who have trained with us but also in the sustainability of the station for new presenters.

Martin Sugden
Station Manager, Penistone FM

Young People in Radio – Interview training at IKIC Penistone

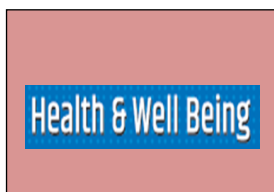


Penistone Cubs – Training for their Media badge



Young reporter Lauren interviewing the crowd live at the TDY

Penistone Scout Activity Centre Development



	RAG
Satisfactory quarterly monitoring report	
Milestones achieved	
Satisfactory spend and financial information	
Overall satisfaction with delivery against contract	

Update:

3 Leaders have gained archery instructor certificates with GNAS (Grand National Archery Society) and can now teach young people archery.

3 Leaders have gained NSRA (National Small bore Rifle Assoc) and can now teach air rifles and be ranger masters.

2 Leaders have gained outdoor and expedition first aid certificates to help plan and teach participants on DofE expeditions.

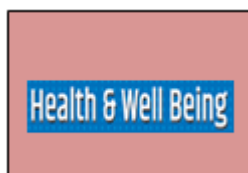
1 leader has gained a BCU Kayaking certificate.

2 Leaders have gained Single Pitch climbing instructor awards.

Most of the leaders gaining the awards are young people under the age of 20 and as such not only have given the group access to more adventurous activities but also have given the leaders valuable skills for employment.

Next steps are to secure funding to provide around £20,000 of equipment to provide regular Archery, Air Rifle, Climbing, Kayaking and expeditions for scouts in Penistone.

Isolated and Vulnerable Older People Service



	RAG
Satisfactory quarterly monitoring report	●
Milestones achieved	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

The Penistone Area Council allocated £70,000 to commission Barnsley Age UK to deliver this project; the project aims to address the needs of isolated and vulnerable older people in the Penistone East and West area. The contract started in January 17 and the first few months of the project have been spent setting up the project and recruiting to two Social Inclusion worker posts. The project is being delivered under the working name of 'Social Inclusion Project' rather than isolated and vulnerable older people service as it was felt that this was a much more positive approach in terms of marketing the project and engaging people.

Year 1 Milestones, Outcomes and Interventions: Performance Targets

Milestones

Milestones and targets	Date and comments
Programme initiation meeting with BMBC. Agree KPIs, outcomes and priority areas for development.	5/12/16
First Meetings with Elected Members	19/12/16
First Meetings with Elected Members, Ward Alliance members and other key stakeholders	9/2/17 Ward Alliance 20/2/17 Town Council
Recruitment of Social Inclusion Workers (SIWs)	23/12/17 Interview Date
SIWs formally in post	Staff in post 6/2/17
First Meeting of the Eyes on the Ground Stakeholder Group by 15 th January then meetings at 3 months, 6 months, 9 months and 12 months.	It has taken longer than expected to identify the key members of this group. The first meeting scheduled 5/4/17. Members have suggested holding the

	meetings monthly to enable follow up of actions and better impact.
Initial Eyes on the Ground Activities (AI and Community Asset Mapping delivery	23/2/17- The launch included a session on gathering local information about needs
Project Launch Event held in Penistone	23/2/17- Attended by 70 plus people
Commence Volunteers Recruitment	As of 31 st March- 11 new volunteers and 8 existing volunteers in place with checks
Good Neighbour Scheme in place. First round of volunteers recruited, interviewed, trained and vetted by 31 st January.	Existing volunteers identified by 31 st January. New volunteers now in place 31 st March.
Referral Criteria and recording systems in place.	From February
Scheme promotional materials distributed. 1 st January 150 interventions delivered by 30 th June, Further 125 by 30 th September. Further 125 delivered by 31 st December. Total 400	Promotional materials distributed in first quarter in time for staff starting in post. 52 interventions delivered by 31 st March.
Development of new and existing group activities commenced February 2017	Achieved
Minimum of 3 new groups/activities set up by June 30 th and 3 further new groups/activities by December. Total 6	1 new group by 31 st March- U3A Bowling Group
Community Car and travel companion services in place. First round of volunteers recruited by 31 st January, interviewed, trained, vetted. Referral criteria and recording systems in place.	Now in place at 31 st March 2017
Promotional materials distributed. 40 journeys completed by 30 th June. Further 30 by 30 th September. Further 20 by December 31 st Total 100	No journeys by 31 st March 17.
2 case studies per quarter produced.	Attached to report
Content for Facebook posts per month x2	Achieved for March

Activity Intervention Target

	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Year Target	Year Actual
No of Eyes on the Ground Stakeholder Group	1	0								
No of Eyes on the Ground Activities		1								
Interventions Delivered		52	150							
No. of older people attending new groups/activities as result of programme		6							100	
No. of older people accessing services/local facilities as a result of the programme.		10							200	

No. of Love Where you live events		1								
No. of Love where you live volunteers		19								

Outcome Indicators

**Outcomes: Being Healthy and Safe
Staying Connected and Reducing Isolation
Enjoy and Achieve
Making a positive contribution/promoting independence
Having Choice and Control over your life and activities**

	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Year Target	Year Actual
% showing improvement in wellbeing/ reduction in loneliness		0							80% To show improvement	
% showing substantial improvement. Increased feelings of health and wellbeing among older, vulnerable people. Use of shortened wellbeing scale focused on feelings of mental and emotional wellbeing. SWEMWBS		0							80% To show improvement	
Feedback (compliments and complaints) from family members, professionals and other individuals who refer to the Project.		1								
Increased number of journeys made as a result of the Good Neighbour Service, Community Car, Transport Companion	0	0	40		30		20		100 ?	

Social Value Objectives

	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Year Target	Year Actual
No of jobs created and recruited to	2	2							2	
No of work exp opps created and recruited										
No of apprentice created and recruited										
No of local volunteers deployed as a result of this project		19							60	
% of contract price spent locally		69%							95%	
No of new groups created		0								
No of existing groups supported		2								
No of new volunteers		11								
No of new volunteer hours		0								
Total no of volunteer hours (new and existing volunteers?)		32								
No of new volunteers attending 3 or more events.		0								
No of volunteer opportunities created		5								

Age UK Barnsley Case Study 1

Title Individual Case Study March 2017

Date

28.03.17

Ward Area

Summary

P self-referred after hearing about the project to address social isolation through a local group. P talked about how she has had mental health issues all of her life which have left her without friends and feeling very lonely. She explained to the Social Inclusion Worker

(SIW) that she cannot be left on her own and has to go everywhere with her husband who is her carer. She talked about how she would like help becoming more independent and form friendships of her own. She hoped this would lead her to feeling her life was more fulfilling and would mean she could feel more part of the wider community.

P is in her 50's and feels too young to attend some of the groups aimed at older people.

Key Learning Points

P's mental health meant she couldn't always think clearly when setting goals and needed a substantial amount of time and support to decide on goals that would help her.

Background

P felt her mental health held her back and stopped her from living her own life. P had been sectioned under the Mental Health Act in the past and this still affected her. She felt nervous in public and struggled to mix with large groups. However, she had a very keen interest in wanting to learn and loved attending courses. It was just a case of finding the right group/course for P as she needed to feel relaxed within the group; it couldn't be too big and she needed extra support with some tasks as she also has learning disabilities.

One thing that P wanted to do was a course in some kind of alternative therapy so that she could be qualified to help other people in her position. P wanted to start off with an online course to give her a feel for the subject but didn't know very much about computers. P also wanted to do a course in a craft subject just for her pleasure, as this is something that would give her husband a rest from caring for her but would allow her to learn something and do what she enjoyed.

Another issue causing P problems was two conditions that affected her physical health. She has self-help diet books on both conditions that show her what to eat to help ease the symptoms. However, the foods to avoid for one condition are the foods she's encouraged to eat on the other. P couldn't understand what to eat. She wanted help to find out how to manage her diet.

Who was Involved:

Staff: one

Existing Volunteers

New Volunteers

Hours Given: 8.5

Any unplanned outcomes (Good or Bad)

P found it difficult to direct the support she needed but with support and encouragement was able to make choices and identify what she needed to change.

Outcomes of Project

P and the Social Inclusion Worker (SIW) set 3 goals for P. They were for her to learn more

about IT and the internet, sign up for a craft course and look at constructing a healthy and suitable diet. To achieve these goals, P signed up for a local IT course. The SIW explained what this course is and made contact with the team to explain P's additional learning needs. The team took the details and have signed P on to the next course, ensuring she will get extra support. P hopes that she will learn enough about the internet to feel confident in undertaking an online course.

The SIW encouraged P to look at craft courses and she found a short art course run by a local college. The SIW contacted the college and asked them to give P a call to reassure her about the course and answer any questions. P signed up for this course and is currently attending and enjoying learning a new skill.

In terms of P's dietary needs, the SIW went with P to her local library and they looked at books on both conditions together. The SIW encouraged P to read and learn about foods herself but was there to ensure that P did not have to struggle, as this led to her panicking. The SIW showed P her local library and talked her through becoming a member so she had access to books where she could learn new skills and pick up other self-help books. Together they put together a list of suitable foods for P to take to her GP and go through it with him to check it was appropriate.

These interventions, whilst small, have helped P gain some independence and confidence. P is now attending courses on her own and has more confidence knowing she can go to the library to use reference materials. P's mental health issues will always be with her, but she feels more able to integrate herself into smaller groups, and has started to settle more into larger groups.

What could have been done better

As P's husband is her carer, he was with her when we did the assessment. With hindsight, it may have been better for her to have been alone when making the initial assessment so she would get used to making choices and directing her support.

Next Steps

P wants to enrol on a Therapy Course. When she has completed the IT course and has more confidence to go online, this is something she may achieve if she can get support from a learning mentor or tutor.

Due to P feeling unsupported for her mental health issues, the Social Inclusion Project are looking at the possibilities of setting up a carer support/Mental Health Support Group within Penistone.

Title: Social Inclusion Project – Community Mapping
Date: 30.03.17
Ward Area: Penistone East and West
Summary: A community asset-based approach is being used to identify a wide range of groups and activities in the Penistone East and West wards. Older people aged 50+ who may be lonely and / or isolated will be referred to these groups after being assessed to determine their requirements and preferences.
Key Learning Points <ul style="list-style-type: none">• To identify what groups and activities exist in Penistone East and West wards• To establish a working relationship with the group leaders and encourage joint working to enable older people to be introduced to the group• To use the groups and their members to help reach lonely and isolated people• To identify gaps in geographical coverage• To identify any barriers to access
Background <ul style="list-style-type: none">• The launch event held on 23rd February was well attended by the general public. 52 people signed in and between 10 and 20 others attended but did not sign in. There was a very positive atmosphere and general agreement that there is a need for this project. There was also a willingness to become involved in this project and referrals of individuals as well as registrations of interest from potential volunteers were followed up by the SIW for Individuals.• The Social Inclusion Worker for Groups (SIWG) has worked with 3 volunteers from Barnsley U3A to identify the need for new U3A groups in the Penistone area. She has supported them in setting up a public meeting to be held on Friday 28th April to involve the community in learning more about Barnsley U3A and to feed in their ideas for new group activities.• The SIWG has provided support to Barnsley U3A in setting up a Crown Green Bowling group in Penistone starting on 5th April.• The link with St. Vincent de Paul Society has resulted in a referral to them for befriending service to one older person.• New links have been made with 8 individuals who will form the first meeting of the Eyes on the Ground stakeholder Group to be held on Wednesday 5th April.• Parish Councils have been contacted and invitations have been accepted to attend meetings at Thurgoland, Cawthorne and Langsett to raise awareness of the project and to engage with individuals who can be the project's 'eyes on the ground'.• Luncheon clubs and drop-in groups have been attended: CAMEO at St Andrews Church, Penistone; Good Companions, Silkstone Common;

Penistone WI Craft Club; St Aidan's Pop-in Club, Oxspring; Silkstone Luncheon Club.

- One of the individuals who will be attending the Stakeholder Group is involved in the Dunford Bridge Over 60's group and has invited the SIWG to the next meeting. This is an important link to enable access to a more remote part of the area and is likely to identify older people who are hard to reach.

Who was Involved:

Staff – Yes – Social Inclusion Worker for Groups.

Existing Volunteers - Yes

New Volunteers

Hours Given

Any unplanned outcomes (Good or Bad)

As a result of contacting the Parish Councils, the Wortley Parish clerk passed information onto another individual who contacted the Social Inclusion Worker for Groups.

- A link has now been established with a group of residents in the Bromley and Howbrook hamlets in the Wortley parish who have set up their own fortnightly social gathering for older residents. In the absence of a community building they hold afternoon tea in residents' own houses on a rota basis. An invitation has been accepted to attend a gathering in May to promote this project and to talk to the older residents about how they can be involved either for themselves or someone they know.

Outcomes of Project

Many links have now been established with groups and community activists and also with other organisations working in the area. This has established a platform for sharing information when appropriate and to facilitate a joined up approach to tackling loneliness and isolation in older people.

What could have been done better

The launch event was attended by far more people than was expected and whilst this was excellent, it did prevent us from following our plan of splitting people into groups to facilitate discussions. A larger room would have helped too. However, we will be prepared for next time and will look at using the main hall at St John's Community Centre for any similar events.

The date of the event clashed with a Town Council meeting preventing councillors from attending but we are now liaising with the Area Team staff when planning future events to avoid this happening again.

Next Steps

- To continue working with group leaders and group members to identify older individuals who might be lonely and isolated.
- To continue adding to the directory of groups and activities.
- To move forward with setting up new groups that may be identified through the U3A event.
- To identify service users to be part of the 'Eyes on the Ground' stakeholder group.

Here's Social Inclusion Worker, Karen Dennis, enjoying a morning out at the fabulous Springvale Community Garden with Winifred. The Social Inclusion Project commissioned by Penistone Area Council can help people like Winifred find new things to do in and around Penistone. If you'd like to know more about how the project can help you or someone you know, or if you'd like to volunteer to be part of the team and help lonely or isolated people to get out more please contact Age UK Barnsley on 01226 776820.



Penistone Youth Project



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

A number of the targets have been programmed in to be met over the next quarter.

Project update

Project	Progress, achievements, issues
Challenge Project	<p>Undertaken 2 x introduction sessions over 2 ½ hours per session attracting 40 young people aged between 11 and 19. The programme looked at their physical and mental well-being.</p> <p>Imagination Gaming, using board games and challenges to address issues around anti-social behaviour.</p> <p>Working with Stocksbridge and Penistone First Responders 20 young people undertook first aid training.</p> <p>Bake Off, project currently 40 young people have already taken part in the competition which has been delivered in partnership with Tesco's, developing the young people's life skills and awareness around food and health hygiene.</p>
Woodland and Footpaths	<p>LWYL Event: Working in Broad Ings Woodland in Pilley, a group of young people working with woodland specialists have undertaken work to establish 50 metres of disabled accessible footpaths.</p> <p>The group utilised locally harvested timber and road planings supplied by BMBC.</p> <p>LWYL Event: The group have also worked with Tankersley Parish Council and installed benches and a community sculpture produced with locally sourced timber and a local artist.</p> <p>The young people over a 5 day period attracted 36 young people. Over 100 native species tree saplings have been planted, Hazel, Blackthorn, Oak, ash, etc.</p>
Adopt a Bench	<p>LWYL EVENT: Remembrance week, raising the awareness around the commemorations the young people created a sculpture of recycled material creating almost 2000 poppies which</p>

<p>were used in a display at the youth centre. The project has developed further working with local scouts.</p>

Activity Intervention Targets

Activity/Intervention	Quarter 4		Quarter 1		Total Project target	
	T	A	T	A	T	A
Local Spend (aim is 80% or above)	80	80			80%	
No. of adult volunteers engaged No of new adult volunteers (new vols will be counted in above target also)	5	4			10	
No. of young people engaged in volunteering (may be same young people per qtr.)	50	50			100	
No of young people engaged in volunteering on 3 or more events	30	40			60	
No of new volunteer under 18 (young people new to volunteering and the project)	10	30			20	
No. of activities which involve young people under the age of 18 (touchdown, workshops etc)	10	15			20	
No of young people reporting an increase in confidence (Evidence: questionnaires/ feedback?)	20	20			40	
No of young people receiving information, Advice and Guidance (Touch Down)	75	50			150	
No of community groups supported No of new community groups supported	2	2			4	
Volunteer hours contributed	200	240			400	
No. of volunteer opportunities created	6	3			12	
No of young people achieving accreditation (woodland management)	20				20	
No of young people undertaking training	20	20			20	
No. of young people making a positive contribution to the design/ maintenance of their local environment	20	36				
Number of love Where You Live (LWYL)Events:	2	3			4	
Number of LWYL volunteers(Adults and young people) :	20	50			40	
No of facebook posts / info to Area Team to post	5				10	

Case Study 1/ good news story

Summary

The project has enabled a wide range of projects to take place throughout the local area, these projects have empowered young people to gain new skills for life.

The projects have ranged from practical conservation skills to practical life skills, which will empower them to become active citizens in our local community.

The project is working to enhance our local environment, whilst also providing access to our local woodland sites for a whole range of people and to improve the quality of footpaths for people with physical impairments who wish to visit the countryside.

Key Learning Points

As active citizens the young people are adding value to our community, the project enables to contribute to positive change

Any relevant background

The project is aiming to engage the young people in active citizenship by asking them to contribute to society, the project has enabled them to gain new skills-which are transferable into adult life.

Further work is planned to enable them to understanding the value of sustainable environments in the broadest possible way.

Who was Involved:

Staff: MICK O'ROARKE – HELEN RECKLESS

Existing Volunteers: 6

New Volunteers: 40

Hours Given: 200 +

Any unplanned outcomes

Local people in Tankersley and Pilley –thanking young volunteers for providing improved footpaths and sculpture work

Remembrance garden at Penistone IKIC/Youth Hub receiving positive feedback from local people visiting Poppy project.

Next Steps

Projects to continue as planned –Touch Down project in April -17, Woodlands access work to continue and woodlands open day in the late summer –Early Autumn

Further challenge projects in the next - 3 months.

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BARNSELY METROPOLITAN BOROUGH COUNCIL

**Penistone Area Council
15th June 2017**

**Report of the
Penistone Area Council Manager**

Agenda Item:

Penistone Area Council Procurement and Financial update report

1.0 Purpose of Report

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Isolated and Vulnerable Older People Service
- Working Together Fund
- Clean & Tidy Service
- New Clean and Tidy 2017/18

1.2 The report outlines the current financial position and options based on discussions to date.

2.0 Recommendations

2.1 That members receive the update on the Isolated and Vulnerable Older People Service and recommended way forward at 3.4

2.2 That members note the update of the Penistone Working Together Fund

2.3 That members note the current position regarding staffing and extension of the existing Clean and Tidy contract and procurement timescales for a new Clean and Tidy service

2.4 That members note the finance update at 7.0

3.0 Isolated and Vulnerable Older People Service

3.1 At the Penistone Area Council meeting held on the 14th April 2016 Members agreed the draft specification of requirements to procure a service to address the needs of isolated and vulnerable older people in the Penistone East and West area.

3.2 Age UK were selected as the preferred provider. This is a 12 month contract which started in January 17 and will be half way through the contract period on the 30th June 17. Age UK Barnsley have met all their milestones and outcomes to date which are outlined in the Penistone Area Council performance report.

3.3 Members agreed a value of £70,000 for this commission for an initial one year

with the option to extend the project for a further year at the discretion of the Penistone Area Council which would be subject to funding being available and satisfactory performance of the provider and continued need for the service.

- 3.4 Age UK Barnsley currently employ two social inclusion workers employed specifically to deliver this contract. In order for the Penistone Area Council to make recommendations regarding the potential to extend this contract for a further year the following is recommended:
- A full and detailed 6 month report to be produced by Age UK Barnsley prior to the next Penistone Area Council meeting for consideration by Members
 - A presentation by Age UK Barnsley at the following Penistone Area Council meeting
 - Penistone Area Council recommendations made at meeting on 5th October 17 allowing sufficient notice for the provider to either prepare for a further 12 month delivery or termination of contract

4.0 **Penistone Area Council Working Together Fund**

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5,000 and £20,000.
- 4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to supporting the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund during the 2017 /18 financial year. This gives a total budget of £202,038
- 4.3 To date the following applications have been approved:
- Penistone roundtable: £11,660
 - Penistone Scout Group: £8050
 - Trans Pennine Trail conservation volunteers: £6630
 - Penistone FM: £15,627
 - Penistone Bumping spaces: £19,836
 - Sporting Penistone: £16,230
 - Penistone Youth Activities: £8,730
 - DIAL Barnsley : £4,275
 - Penistone Wi-Fi Project: £5,545 (£2,365 Installation, £1,800 Wifi costs, £1,380 LED lighting)
- 4.4 The remaining Penistone Working Together Fund budget is £105,455. Five applications are currently being considered. If all approved this would total £55,590 with a balance remaining of £49,865. The next panel will be held in

August 17.

5.0

Clean and Tidy Service

5.1

The original Service Level Agreement started 1st November 2015 and was intended to run for 18 months until 30th April 2017. An extension of one month was agreed as a result of a vacancy within the team arising in November 16. It was felt that given the amount of time remaining on the contract and the timescales involved in recruitment, that the post would be covered by an agency worker and the contract to be extended until the 31st May 17. The total value of the contract up to the end of May 17 did not change as was funded from the vacancy underspend. The extension to the contract also enabled the Clean and tidy team to pick up extra work in preparation for the Tour de Yorkshire.

5.2

Two members of the existing BMBC Clean and Tidy Team are protected under the Transfer of Undertakings (Protections of employment) Regulations 2006 (TUPE) as they were working 100% on this contract and as such have been included in the procurement for a new Clean and Tidy Service.

5.3

In order to continue a basic level of Clean and Tidy activity up until a new provider is appointed, ensuring no gap in service and staff to be transferred, the two members of staff will be working three days per week on Clean and Tidy activity and two days a week with the Rangers and Public Rights of Way. Additional work will include clean-up work and support to Penistone Gala, Penistone Mayor's Parade and Penistone Armed forces Day. The Costs have been calculated for the period 1st June 2017 to 11th August 2017 and updated in the table below at 7.3 and remain within 6% of the original contract value due to the vacancy underspend.

6.0

Procurement for a new Clean and Tidy Service

6.1

Following a decision by the Penistone Area Council at its meetings on the 8th December 16 and 9th February 17 a new specification, timescale and costings have been produced for a new Clean and Tidy service. A value of between £75,000 -£100,000 was agreed by the Penistone Area Council for an initial 12 month period.

6.2

The new Clean and Tidy tender opportunity went live on the YORtender website on the 19th May 17. The timescales including closing date are below:

Description	Date
ITT Published	19 th May 2017
Deadline for submissions	19 th June 2017 – 12 noon
Evaluation Period	19 th June to 30 th June
Interviews	22 nd of June 2017

Contract Award Notification	3 rd July 2017
Contract Sign off (End of standstill period)	13 th July 2017
Contract Start Date (Following mobilisation period)	14 th August 2017

6.3

The evaluation panel will be made up of Councillor Joe Unsworth, Lisa Lyon, Penistone Area Council Manager, Stephen Miller, Penistone Community Development Officer and will be supported by the Strategic, Procurement and Commissioning Team.

7.0

7.1 **Finance Update**

The current financial position illustrated in the table at 7.3 shows that the Penistone Area Council has allocated £163,626.50 of its total budget of £200,000 for the 2017/ 2018 financial year with previous years budgets fully committed. The remaining budget for 2017 /2018 is £36,373.50

7.2

Options to date being considered:

- Allocate additional funding towards the Penistone East and West Ward Alliance to top up their 2017/2018 budget
- Enforcement contract

7.3

	2014/15 £200,000	2015/16 £200,000	2016/17 £200,000	2017/2018 £200,000	Total £600,000
Countryside Skills and Training	£100,000				£100,000
Countryside Skills and Training extension		£54,600			£54,600
Clean and Tidy Team		£35,555	£124,445	£10,264.50	£170,264.50
New Clean and Tidy Team 17/18				£100,000	£100,000
Working Together Fund		£60,000	£60,000 + £32,038	£50,000	£202,038
Allocation to Ward Alliance		£40,000	£20,000		£60,000
Vulnerable and Older People Commission			£70,000		£70,000
Community magazine – PenistoneMatters			£3362	£3362	£6724
Total spend allocation	£100,000	£190,155	£309,845	£163,626.50	£763,626.50
Remaining allocation					£36,373.50

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